

**Position Title: Student Director**

**Position Location: College of Agriculture and Natural Resources, MSU, East Lansing, MI.**

**DUTIES:** The Student Director, Director, and Academic Advisor will work together on a continuous basis. After being selected Student Director, the student will meet with the program advisor to determine goals that align with community needs. Responsibilities will include sharing some administrative responsibilities with the Director and Academic Advisor:

- Convene regular Bailey Community Council meetings
- Plan and execute community engagement activities (in partnership with engagement conveners)
- Plan and execute community service activities (in partnership with service convener)
- Coordinate community relations and events with student leadership team
- Evaluate the program and assess student needs
- Serve as an active participant in program retreats, staff meetings
- Help execute the program's social media strategy
- Support program outreach efforts to other MSU programs and community organizations (in partnership with recruitment convener)
- Support leadership team throughout the year and delegate tasks as needed.

The Student Director position may include community enrichment activities and co-curricular development. They should attend as many community events as feasible, including but not limited to Core Course Share Nights and program graduations

Due to university regulations, the Student Director will not manage budget and staff; manage faculty and graduate student conveners; advise undergraduate students; maintain undergraduate student records; certify students for graduation; or monitor student success.

**QUALIFICATIONS:** Students in good academic standing preferred. Must be a Bailey Scholars Program undergraduate student who has successfully completed ANR 210 before fall 2025 and shown adequate engagement during previous semesters. Must be available and taking classes on the MSU campus for 2025-2026 academic year (August 20 – May 3). Excellent time management, communication, organizational, and interpersonal skills required. Must be able to function effectively in a peer-driven environment and foster student leadership development.

**REQUIREMENTS:** Must maintain a work schedule of 12-15 hours per week.

**COMPENSATION:** Monetary remuneration will be based on hourly wage and student previous experience for academic year (August 20 – May 3). In lieu of monetary remuneration, student may elect to receive independent study or internship credits.

**APPLICATIONS:** Due Monday, April 7 by 12:00 p.m. (noon). Late submissions will be considered if a suitable candidate pool is not identified by the deadline. Send resume, letter of application (focus on learning philosophy, how it will impact/incorporate your learning vision statement, and the fit to the Bailey program), and contact information for two references who have observed you in leadership positions or a job setting to Dustin Petty. Submit via email to [pettydus@msu.edu](mailto:pettydus@msu.edu). A Zoom interview will be scheduled for the following week.