**2024 CANR Excellence in Research Awards**

**Sponsored by AgBioResearch**

If you have been nominated for an award, you will need to provide the materials listed below. Please submit your application packet as a single pdf file to ABR.DIRECTOR@msu.edu. Please name the file in the following format: DEPT\_NOMINEE LAST NAME\_AWARD. For questions, please contact Dana Infante (infanted@msu.edu).

**CHECKLIST for Individual Research Awards**

1. DATA FORM FOR INDIVIDUAL AWARDS
2. RESEARCH STATEMENT (up to two pages)
	1. Research Focus – Discuss your motivation for doing research. What are your research goals?
	2. Description of Implementation — How do you implement your research goals? What is your research approach?
	3. Assessment of Impact and Evidence of Research Excellence – Describe the impact of your research in academic and/or in external stakeholder communities.
3. BIOSKETCH (up to two pages)

Use the following headings to distinguish each component:

* 1. Most relevant peer-reviewed articles (include # of citations, journal impact factor, and field ranking of journal)
	2. Most relevant conference and/or outreach presentations
	3. Most relevant grant activity (include funding source, total amount, credited amount)
	4. Other research related works (e.g., patents, datasets, coding, web-based tools)
	5. Other evidence of research activity (e.g., awards, innovations, collaborations)
1. NOMINATION LETTER (by Chair or Chair designee such as Mentor or Award Committee)
	1. This letter should provide an assessment of the candidate’s research excellence and discussion of their research record including the quality and quantity of scholarly outputs and the impact on their field and / or stakeholders.
2. LETTER(S) OF SUPPORT (internal/external) (no more than two)
	1. Letters should be solicited from leading experts in the nominee’s field or the head of related stakeholder groups and should address the research impact of the nominee. Letters should not come from close collaborators, former advisors, or advisees.

**CHECKLIST for Research Impact Award**

1. DATA FORM FOR IMPACT AWARD
2. PROJECT SUMMARY (up to 500 words)
3. IMPACT STATEMENT (up to 500 words)
4. NOMINATION LETTER (by Chair or Chair designee such as Mentor or Award Committee)
	1. This letter should provide an assessment of the candidate’s research impact, including explaining how it has led to changes in practice by stakeholders and/or contributed to economic, social, and/or environmental benefits.
5. LETTER(S) OF SUPPORT (internal/external) (no more than two, one must be from an external partner)
	1. Letters should be solicited from leading experts in the nominee’s field addressing the research impct of the nominee, and/or from the head of related stakeholder groups for which the nominee’s research had impact. Letters should not come from close collaborators, former advisors, or advisees.