



# Michigan 4-H SPIN Club Planning Worksheet

This form is to be completed by the 4-H SPIN Club volunteer and 4-H staff during the planning of the 4-H Club. Copies should be made available for each 4-H club member and their family, any volunteers, and 4-H staff. A copy should also be kept in the 4-H club file.

## Club & Volunteer Information

Club Information	Volunteer Information
Club Name:	Volunteer Name:
Club Subject/Topic Focus:	Volunteer Phone #:

## Planning Details

Location and Time:	Volunteer Name and Contact Information:
<div style="border: 1px solid black; background-color: #e0f0e0; padding: 5px; display: inline-block;">Topic:</div>	
Supplies/ Cost:	Other Info. to Know:

Location and Time:	Volunteer Name and Contact Information:
<div style="border: 1px solid black; background-color: #e0f0e0; padding: 5px; display: inline-block;">Topic:</div>	
Supplies/ Cost:	Other Info. to Know:

Location and Time:	Volunteer Name and Contact Information:
<b>Topic:</b> _____	
Supplies/ Cost:	Other Info. to Know:

Location and Time:	Volunteer Name and Contact Information:
<b>Topic:</b> _____	
Supplies/ Cost:	Other Info. to Know:

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