

# University Hybrid Technology Classroom Overview

ANR IT will do our best to assist with classroom technology related issues; however, for specific tech cart help, you may need to contact MSU IT at [ithelp@msu.edu](mailto:ithelp@msu.edu) or (517) 432-6200.

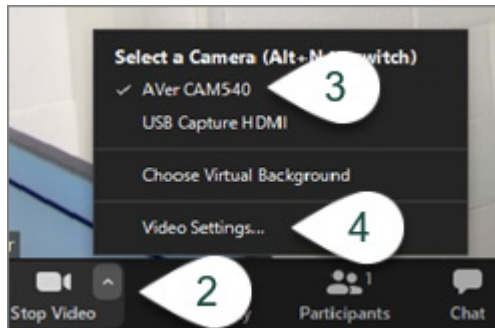
## Using the Tech Cart Camera with Zoom

The Hybrid Classroom is equipped with a 4K high quality, Zoom-Certified, Pan, Tilt, Zoom (PTZ) camera mounted on an adjustable arm.

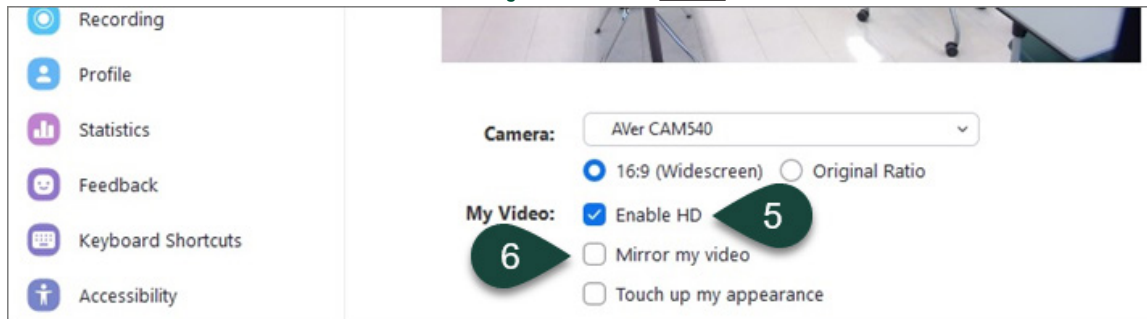
When the camera is **active and ready for use**, the camera light is **blue**. For privacy purposes, the camera can be put into **sleep mode**, which turns the camera light **red**.



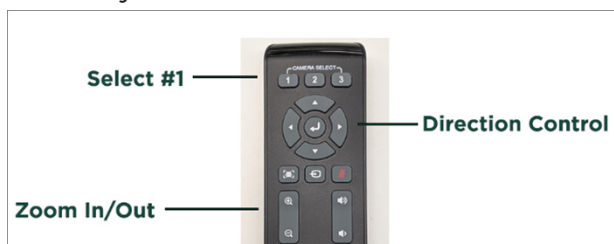
1. Enter the **Zoom Meeting** on the computer.
2. Select the **Up Arrow** next to the **Start/Stop Video** icon.
3. Select **AVer CAM540** to select the camera.
4. Select the **Up Arrow** next to the **Start/Stop Video** icon again and select **Video Settings**.



5. In the **My Video** section, select the **Checkbox for Enable HD**. This sets the video quality at the highest available option.
6. Ensure the **Checkbox for Mirror My Video** is **NOT** selected.



7. **Select #1** on the Remote Control, then use the **Direction Control Arrows and Zoom Buttons** to adjust the **Pan** (side to side), **Tilt** (up and down), and **Zoom** (in and out) of the camera to best fit your needs.



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## Using the Tech Cart Document Camera with Zoom

Some hybrid classrooms are also equipped with a document camera, used for sharing other learning resources with attendees by placing them under the camera.

1. Enter the **Zoom Meeting** on the computer.
2. Select the **Up Arrow** next to the **Start/Stop Video** icon.
3. Select **doccam-px** to select the document camera.

