

**College of Agriculture and Natural Resources (CANR)
STAFF ADVISORY COMMITTEE (SAC) MEETING MINUTES**

Wednesday, Oct 7, 2015

Present: Kris Hynes, Christian Kapp, Sharon Reasoner, Heather Miller, Sandi Litchfield, Colin Phillippo, and Rene Wilson

Absent: Terri Badgley, Dave Main, Julie Moore and Ellen Schueller

Meeting was called to order 3:00 pm. Via ZOOM by Christian Kapp. Christian welcomed our newest committee member Heather Miller; she is new to MSU (retail background) and works for the School of Packaging as an accountant. Welcome and thank you Heather for joining our team!

“Staffer of the Month” (Rene)

Oct: Kraig Hem, ANR Communications

Nov: Rachel Kramer, MSUE HR

Dec: EMMA Ulrich, Center for Regional Food Systems

Jan: Heather Lenartson-Kluge, Entomology

In December a “special recognition” plaque will be presented to Dean Poston on behalf of the SAC at his retirement party. We would like to acknowledge his support that he has given to our committee throughout the years. Dean Poston has always considered himself “one of us” and he has played a key role” in assuring that our committee has continuous success.

Website Update (Colin)

Colin plans to update the SAC “Guidelines” page and also wants to add some of the member contact information that was on the old page; he won’t be able to add all of the information, but will include what he can; the award forms have also been updated. Members agreed that this new webpage is a nice improvement. The Committee thanked Colin for all the work he has put into this website thus far.

Dean Poston Retirement Planning (Kris)

The reception will be held on Dec 3, 2015, 4-5 p.m. (program begins at 4:30) at the Kellogg Center. President Simon will give a video presentation. The planning committee is also working with the Deans wife to put together a video. FYI: This is Fred’s 40th year of working in his field and has been at MSU for 24.5 years.

Dean Search Update (Kris)

Terri along with the interview committee is in the process of reviewing packets; which is why she couldn’t attend our meeting today. The first round of interviews will take place at the Detroit airport on Halloween weekend. There has been some talk about having an interim Dean until a new one is chosen, but hope would be to not have that interim Dean for a long period of time.

“Yearly Outstanding Staff Award” nominations (Sharon)

So far we have not received any nominations, which are due to us by Nov 15, 2015. A reminder e-mail will be sent out.

Update from Kris

HR is filling many vacant positions at MSU. The budget is starting to improve. MSU has put forth a

great effort in branding MSU; ex: the “Spartans Will” campaign, billboards, commercials, etc. We are also getting much more exposure than ever before from the media, social etc.

Toys for Tots (Sandi)

Sandi announced that she would like to step down from handling the Toys for Tots program; Colin and Heather volunteered to take on these duties. Sandi provided a quick overview of what’s involved. Kris stated that she would be happy to send out a college-wide notification on behalf of the Dean when it’s time.

Women’s Basketball tickets for Support Staff

4-H day at the Brisling Center will be held Jan 10, 2016; MSU Lady Spartans will host Northwestern Lady Wildcats. Terri is not able to coordinate getting the tickets for the Women’s basketball tickets. Christian volunteered to call the Brisling Center to get the tickets and Heather said that she could pick them up, she I not too far from Brisling.

Next meeting is Wednesday, Nov 4, 2015, 3-5 p.m.

Adjournment - Meeting adjourned at 4:10 p.m.

Minutes transcribed by: Rene Wilson